

Adjunct Orientation & Development Schedule
Saturday, January 26, 2008

8:30 AM – 9:00 AM

Coffee and Pastries

RCF 400

9:00 AM - 10:20 AM

Teaching Community College 101, *Dave Rader*

RCF 400

This orientation is RECOMMENDED for NEW adjunct instructors. Topics to be covered will include emphasis on student learning, effective syllabus design, lesson design and classroom management, in addition to practical tips and tricks!

10:30 AM - 11:30 AM Break Out Sessions:

Outlook Web Email & HCC Voicemail, *Valerie Smith & Mike Heinmuller*

ELB 122

Since email has become a major means of communication, HCC will increasingly rely on electronic messages to keep in touch with all constituents. Better communication between the college adjunct instructors and students will depend upon all employees using their email accounts. Email is a great way to communicate with students and conduct class business. HCC has incorporated all credit students to our email system.

12:30 PM - 3:30 PM

Technology in the Classroom, *Nanette DeBerry*

ELB 123

This workshop will provide instructors who teach in Duncan Hall with more in-depth knowledge about how to use Netsupport more effectively and cover a brief introduction into the New 2007 PowerPoint.

Teaching Tips & Content Refresher for Math Instructors and Tutors,

Consuelo Stewart, Catherine LeFerriere, and Brian Gray

HR 322

In this workshop participants will learn appropriate teaching and solution strategies for various course levels including graphing calculator techniques, absolute value inequalities and hypothesis testing.